

SOLE PROPRIETORSHIP BUSINESS INCOME

Business Name _____ Type of Business _____

(please use a separate form for each business)

GROSS REVENUE (Sales, Commissions, Fees, etc)

Cash and Check Receipts \$ _____

Credit Card 1099K Receipts \$ _____

List all other source income:
_____ \$ _____

Trade or Barter _____ \$ _____

COST OF GOODS SOLD

Inventory:

--On Jan. 1 \$ _____

--On Dec. 31 \$ _____

Purchases \$ _____

Subcontract \$ _____

Materials \$ _____

Freight \$ _____

Total \$ _____

NEW DEPRECIATION ASSETS

(One item per line)	Acquired Month / Year	Cost or Other Basis
Buildings	____/____	\$ _____
Furniture and Fixtures	____/____	\$ _____
Machinery & Equipment	____/____	\$ _____
Office Equipment	____/____	\$ _____
Leasehold Improvements	____/____	\$ _____
Truck	____/____	\$ _____
Van	____/____	\$ _____
Auto	____/____	\$ _____
_____	____/____	\$ _____
_____	____/____	\$ _____
_____	____/____	\$ _____
_____	____/____	\$ _____

BUSINESS AUTO MILES

(must keep log showing date, purpose, miles)

Vehicle #1 _____

2019 Business Mileage Data: _____ mi.

2019 Total Mileage Data: _____ mi.

Vehicle #2 _____

2019 Business Mileage Data _____ mi.

2019 Total Mileage Data: _____ mi.

Forms 1099 Filed for contractors? Yes No

DEDUCTIONS

Accounting Fees	\$ _____
Advertising	\$ _____
Answering Service	\$ _____
Auto and Truck Expenses	\$ _____
Bank Charges	\$ _____
Collection Expense	\$ _____
Commissions Paid	\$ _____
Continuing Education	\$ _____
Dues, Pubs and Subscriptions	\$ _____
Education Expense	\$ _____
Employee Benefits	\$ _____
Employee Health Insurance	\$ _____
Equipment Rental	\$ _____
Insurance	\$ _____
Interest	\$ _____
Janitorial Services	\$ _____
Laundry	\$ _____
Legal / Professional	\$ _____
Licenses and Permits	\$ _____
Meals and Entertainment	\$ _____
Office Supplies	\$ _____
Outside Services	\$ _____
Parking	\$ _____
Pension	\$ _____
Postage/Shipping	\$ _____
Printing	\$ _____
Rent – Business Property	\$ _____
Repairs	\$ _____
Salaries and Wages	\$ _____
Storage Rent	\$ _____
Supplies (other than office)	\$ _____
Taxes; Business / Property	\$ _____
Payroll	\$ _____
Sales	\$ _____
Telephone	\$ _____
Tools	\$ _____
Travel	\$ _____
Uniforms	\$ _____
Utilities	\$ _____
_____	\$ _____